

Dear _____,

As I'm sure you are aware, we are currently experiencing unprecedented and fast-changing times. We are staying up on COVID-19 updates and, as I'm sure you can understand, very concerned.

I work at _____ and normally live paycheck to paycheck. As a result of the economic uncertainty, this income will decrease, putting a strain on my ability to pay rent.

Due to these unforeseen circumstances, I am requesting that you work out an agreement with me until my financial situation improves. I understand the strain this may put on you, and it pains me to ask you this.

However, I am aware that banks are likely to work with borrowers on their own payments. In the meantime, I'll continue to do whatever I can to fulfill my obligation, but ask for your sympathy and understanding in this time of crisis.

We hope that life goes back to normal soon. If you wish to further discuss this matter, please don't hesitate to reach me by _____ at _____.

Best Regards,